



**PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Community Council of the Royal Burgh of Peebles and District c/o The Bridge School Brae Peebles, EH45 8AL</p> <p>secretary@ccrbpeebles.co.uk</p>
<p>Address to which payment should be made:</p>	<p>Graham Mackie, Treasurer Braeside, Frankscroft, Peebles EH45 9DX</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Community Council is supporting the fund raising process for a proposed Peebles parkrun.</p> <p>parkrun organise free, weekly, 5km timed runs around the world. They are open to everyone, free, safe and easy to take part in. parkruns take place in pleasant parkland surroundings and the aim is to encourage people of every ability to take part. All are welcome to participate – many just walk the course.</p> <p>The events are managed by local volunteers and take place at 9.30 every Saturday morning. The emphasis is on participation and community involvement. There are well documented benefits for physical and mental health. More details are contained on the website at: http://www.parkrun.org.uk/.</p> <p>There are currently over 500 parkrun events in the UK with over 1.3m registered parkrunners. Scotland has 36 parkruns with three starting in April but none in the Scottish Borders. Peebles is an ideal location for a parkrun with an active community and a fantastic setting. The attached link to a recent article in the Scotsman newspaper provides an excellent overview of the benefits of parkrun.</p> <p>https://www.scotsman.com/lifestyle/insight-parkrun-happiness-is-just-a-5k-run-away-1-4731961</p> <p>We expect most of the participants to come from in and around Peebles but participants from further afield are likely to spend money to the benefit of local businesses.</p> <p>Individual parkruns do not have a constitution or bank account and</p>

	<p>with no need to worry about cash, volunteers need only focus on event organisation. Whilst this is attractive to volunteers on a day to day basis it can cause problems for potential funding bodies</p> <p>Peebles Community Council (PCC) is supporting the parkrun development process and have agreed to act as the applicant for funding. The grant application will be in the name of PCC and any funds provided by a funding body will be controlled by the Treasurer of PCC until the target is reached and the balance is remitted to parkrun UK. This seeks to overcome the problem of a lack of formal constitution and bank account</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>Funding of £3,000 is required to commence a parkrun. In return, the local volunteer team receives all the tools required to set up and run the event including laptop and timing devices, website, course markers and support \ training of the volunteer team. The events are covered under the UK Athletics block insurance policy.</p>
<p>When will the donation be required:</p>	<p>May 2018</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>This is a one-off fund raising effort to start a parkrun in Peebles. A parkrun will take place on a weekly basis thereafter and will always be free to enter.</p> <p>The aim is to commence Peebles parkrun from late summer 2018 subject to raising the initial funding and undertaking volunteer training £3,000</p> <p>Nil. Applications have been made to Heath Improvement Borders (unsuccessful) and Live Borders (outstanding). Further applications will be made to other potential funding bodies.</p> <p>Not known at this time.</p>

Other information

If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:

The local group is working with Susan Morrison Scottish Event Support Ambassador organiser (voluntary position) for parkrun.

At its February meeting, the Common Good Fund approved an application from the local group to utilise Haylodge Park for the Peebles parkrun.

Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed:

Position Held: Treasurer: Community Council of Peebles and District

Date: 1st May 2018

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to Louise McGeoch, Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 825005

Community Council of the Royal Burgh of Peebles & District - Annual Accounts 2016/2017 - Treasurer's Account

Notes :-

<u>Income</u>	<u>2015/2016</u>	<u>2016/2017</u>
Balance b/f at 1 April 2016	£ 383.40	£ 841.25
Grants and donations	£ 2,033.40	£ 3,145.35
Other	£ -	£ 298.61
Mural	£ 2,966.00	
Total	£ 5,382.80	£ 4,285.21

Expenditure

Honoraria	£ 630.00	£ 750.00
Secretarial expenses	£ 99.53	£ 14.05
Hendaye reception	£ 129.16	£ -
Stationery & p/copying	£ -	£ 71.00
Mural	£ 538.00	£ 121.20
Peebles in Bloom	£ 177.75	£ 328.22
Sundries	£ 38.99	£ 58.99
Other	£ 2,928.12	£ 1,873.60
Total	£ 4,541.55	£ 3,217.06
Balance c/f at 31 March 2017	£ 841.25	£ 1,068.15
Deduct uncredited receipts	£ 450.00	£ -
Add uncredited cheques	£ 841.13	£ 134.25
Balance per bank statement	£ 2,132.38	£ 1,202.40

Unpresented cheques:-
 10883 £30
 10891 £50
 10892 £9.25
 10893 £10
 10894 £35
Total £134.25

A G Mackie - Treasurer

Date 26/4/17

Independent Examiner's Report

I have examined this income and expenditure account for the year to 31st March 2017 and confirm that it is in agreement with the books, records and vouchers submitted to me.

D Swanson - Examiner

Date 26/4/17

Community Council of the Royal Burgh of Peebles & District - Annual Accounts 2016/2017 - Projects Account

<u>Income</u>	<u>2015/2016</u>	<u>2016/2017</u>	Notes :-
Balance b/f at 1 April 2016	£ 7,902.06	£ 1,088.44	
Mural	£ 2,691.60		
Venlaw Community Woodland	£ 1,123.44	£ 2,500.00	
Walking Festival float		£ 35.00	
Transfer from General Account			
Total	£ 11,717.10	£ 3,623.44	
<u>Expenditure</u>			
Mural	£ 10,484.05		
Peebles in Bloom			
Transfer to General account	£ 109.61		
Bank charge	£ 35.00		
Walking Festival Float		£ 2,500.00	
Total	£ 10,628.66	£ 2,500.00	
Balance c/f at 31 March 2017	£ 1,088.44	£ 1,123.44	Balance carried forward is the amount transferred from VenlawCommunity Woodland which may only be used for environmental purposes
Add unrepresented cheques	£ 109.61		
Balance per bank statement	£ 1,198.05	£ 1,123.44	

A G Mackie - Treasurer

Date 26/4/17

Independent Examiner's Report

I have examined this income and expenditure account for the year to 31st March 2017 and confirm that it is in agreement with the books, records and vouchers submitted to me.

D Swanson - Examiner

Date 26/4/17

Community Council of the Royal Burgh of Peebles & District 2016/2017 - General Account

Income

Date	Description	Cr Slip no. (Receipt)	Grants & donations	Other	
				Grants & donations	Other
28/04/2016	Transfer from Projects account	9000040		£109.61	
02/07/2016	Moorfoot Runners (Gypsy Glen race)	9000041	£185.00		
27/08/2016	Peebles in Bloom raffle	9000042		£179.00	
30/09/2016	SBC (towards mural interpretation panel)		£139.00		
16/12/2016	SBC annual grant		£1,365.00		
27/01/2017	SBC grant towards Walking Festival		£1,000.00		
24/02/2017	SBC grant to Central Tweeddale Paths		£456.35		
31/03/2017	Cancelled cheque			£10.00	
			£3,145.35	£298.61	
					Total £3,443.96

Expenditure

Date	Description	Cheque no	Honoraria	Sec Exps	Stationery & Photocopying	Mural	Peebles in Bloom	Sundries	Other Expenses
11/05/2016	Google PCC account	D/D						£2.75	
09/06/2016	Google PCC account	D/D						£2.75	
01/07/2016	Scottish Rights of Way Society	S/O						£20.00	
11/07/2016	Google PCC account	D/D						£2.75	£108.31
12/07/2016	Secretary's expenses	10811			£71.00				
12/07/2016	A Snoddy (secretary's honorarium Mar - Jun)	10812	£150.00						
10/08/2016	Google PCC account	D/D						£2.75	
09/09/2016	Google PCC account	D/D						£2.75	
22/09/2016	Peebles in Bloom - various	10813				£61.48			
22/09/2016	Peebles in Bloom - hire of Burgh Hall for awards	10814				£54.00			
22/09/2016	Peebles in Bloom - various	10815				£58.20			
26/09/2016	Peebles in Bloom - trophy engraving	10816				£70.00			
07/10/2016	Google PCC account	D/D						£2.75	
13/10/2016	A Snoddy (secretary's honorarium Jul - Sept)	10817	£150.00						
13/10/2016	B Durkin (minute sec's honorarium Jul - Sept)	10818	£50.00						
13/10/2016	A Snoddy Peebles in Bloom + wreath (£40.20)	10819							£40.20
20/10/2016	A Snoddy (PinB engraving £21.60 + secretarial £4.80)	10820		£4.80					
20/10/2016	Elmbank Printing re interpretation panel for mural	10881				£30.00			
10/11/2016	Google PCC account	D/D						£2.75	

Community Council of the Royal Burgh of Peebles & District 2016/2017 - Projects Account

Income

Date	Description	Cr. slip no.	Transfer	Other	Total
09/11/2016	Coldstream Community Trust (float for Borders Walking Festival to be held in Peebles in 2017)	9000034		£2,500.00	
31/03/2017	Transfer to Projects Account to match balance to protected funds	9000035		£35.00	
			£0.00	£2,535.00	£2,535.00

Expenditure

Date	Description	Cheque no.	Transfer	Other	Total
12/01/2017	Float for Walking Festival paid into Walking Festival's own bank account			£2,500.00	
			£0.00	£2,500.00	£2,500.00

Bank Reconciliation

Balance at 1st April 2016	£1,088.44
Income	£2,535.00
Expenditure	£2,500.00
Balance at 31st March 2017	£1,123.44
Deduct: transfer in not credited until April	£35.00
	£1,088.44
Per bank statement at 31/3/2017	£1,088.44
	OK

3 Edderston Ridge View
Peebles
EH45 9NB
01721 724808
29th April 2018

Robin Tatler
Chair – Peebles Common Good Fund
Via email

Dear Robin

Peebles parkrun- request for financial support

Further to the February meeting of the Common Good fund I have set out further background to Peebles parkrun and the potential benefits to health and wellbeing in the Scottish Borders. I am also seeking financial support for the event.

A group of volunteers is seeking to set up a parkrun in Peebles. The local group is working with Susan Morrison the voluntary Scottish Event Support Ambassador organiser for parkrun. Ideally, we would like to start from late summer 2018.

What is parkrun?

parkrun organise free, weekly, 5km timed runs around the world. They are open to everyone, free, safe and easy to take part in. parkruns take place in pleasant parkland surroundings and the aim is to encourage people of every ability to take part; from those taking their first steps in running to Olympians; from juniors to those with more experience. All are welcome to participate – many just walk the course.

The events are managed by local volunteers and take place at 9.30 every Saturday morning. The emphasis is on participation and community involvement. All are welcome to run \ walk or volunteer and there are well documented benefits for physical and mental health. More details are contained on the website at: <http://www.parkrun.org.uk/>.

There are currently over 500 parkrun events in the UK with over 1.3m registered parkrunners. Scotland has 36 parkruns with three to start in April but none in the Scottish Borders. Peebles is an ideal location for a parkrun with an active community and a fantastic setting. Participants register once with parkrun and can then participate in any parkrun anywhere in the world. parkruns are always free to enter. The attached link to a recent article in the Scotsman newspaper provides an excellent overview of the benefits of parkrun.

<https://www.scotsman.com/lifestyle/insight-parkrun-happiness-is-just-a-5k-run-away-1-4731961>

What do we need to do?

We have identified a course at Haylodge Park and the Peebles Common Good Fund has approved usage of the Park. We have commenced the process of seeking participants and volunteers (you can do both).

parkrun operates as a franchise. **Each local parkrun needs to raise £3,000 to be paid to parkrun UK.** In return, the local volunteer team receives all the tools

required to set up and run the event including laptop and timing devices, website, course markers and support \ training of the volunteer team. The events are covered under the UK Athletics block insurance policy.

The fundraising process has commenced. Most parkruns have raised their funding through Local Authorities, Health Trusts or Charitable Trusts.

Individual parkruns do not have a constitution or bank account and with no need to worry about cash, volunteers need only focus on event organisation. Whilst this is attractive to volunteers on a day to day basis it can cause problems for potential funding bodies

Peebles Community Council (PCC) are supporting the parkrun development process and have agreed to act as the applicant for funding. Any grant application will be in the name of PCC and any funds provided by a funding body will be controlled by the Treasurer of PCC until the target is reached and the balance is remitted to parkrun UK. This seeks to get around the problem of a lack of formal constitution and bank account

It is surprising that the Scottish Borders does not yet have a parkrun. Financial support for the Peebles parkrun will help the first event to commence and can act as a catalyst for further parkruns across the region.

We are seeking grant support of up to £3,000 to start this key event and as many volunteers and participants as possible

I hope this letter is clear but please do not hesitate to contact me via phone or email to discuss any aspect which requires more information.

Unfortunately, I am away on holiday on the date of the next Common Good Fund Meeting (9th May), but I will seek to find another representative to discuss any matters arising.

I look forward to hearing from you.

Yours sincerely

Martin Kelso

